

MINUTES OF MEETING  
SOUTHEAST CASS WATER RESOURCE DISTRICT  
CASS COUNTY HIGHWAY DEPARTMENT  
WEST FARGO, NORTH DAKOTA  
SEPTEMBER 9, 2011

The Southeast Cass Water Resource District met on September 9, 2011, at 9:30 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Thomas L. Fischer, Chairman; Mark Brodshaug, Manager; Dan Jacobson, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Diane Pochardt, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Jeff Volk, Chad Engels, Kyle Volk, Brett Bailly and Matt Walsvik, Engineers for the Board; Dean Hornbacher, Wild Rice River Estates; Roger Hagen, Houston Engineering, Inc.; Jacob Gust, Sheyenne-Maple Food Control District #1 Superintendent; and Snyder Gokey, property owner in Mapleton Township.

**Minutes**

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve the minutes of the August 26, 2011, meeting. Upon roll call vote, the motion carried unanimously.

**Approval of agenda order**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve the order of the agenda. Upon roll call vote, the motion carried unanimously.

**2011 Spring Flood damage repairs**

The Board called for a special meeting of the Southeast Cass Water Resource District on Wednesday, September 14, 2011, at 5:00 p.m. in the Cass County Highway Department conference room.

**Round Hill Sanitary Sewer Improvement District No. 2010-1**

Brett Bailly reported no work has been done by Master Construction, Inc. on the Round Hill Sanitary Sewer Improvement District No. 2010-11 project the last two weeks. The crew for Master Construction, Co., Inc. was pulled to another project on Monday, September 5, 2011. He said there was a possibility of a second crew starting in ten days. If only one crew continues to work, they may not be able to complete the project before freeze-up. The project completion date is September 15, 2011. Mr. Fredricks reviewed the Boards options if the project completion date is not met.

Brett Bailly explained that the Water Resource District will receive loan forgiveness in the amount of \$210,000 through a Clean Water and Drinking Water Capitalization Grant. It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve the Addendum to the Resolution regarding Round Hill Sanitary Sewer Improvement District No. 2010-1, as attached to these minutes. Upon roll call vote, the motion carried unanimously. The Board commended Mr. Bailly for obtaining the grant.

#### **Orchard Glen Sanitary Sewer Improvement District #2011-1**

Matt Walsvik reviewed the bid tabulation for the Orchard Glen Sanitary Sewer Improvement District #2011-1. The tentative start date is mid-October with a November completion date. On recommendation by the Water District Engineer, it was moved by Manager Brodshaug and seconded by Manager Jacobson to award the contract for Orchard Glen Sanitary Sewer Improvement District #2011-1 to Geo. E. Haggart, Inc. for the low bid of \$122,255. Upon roll call vote, the motion carried unanimously.

#### **Farmstead Ring Dike Program – Snyder Gokey ring dike**

Kyle Volk presented a map of the Snyder Gokey farmstead and a proposed ring dike. Mr. Volk said the proposed ring dike has been modified since first presenting it to the Board. The Gokeys would like the Boards prior approval to tie into the Horace Diversion. He stated the township has already given their approval on the project. It was moved by Manager Brodshaug and seconded by Manager Jacobson to reaffirm approval of the concept for the Snyder Gokey ring dike to tie into the Horace Diversion levee and to allow the installation of a sluice gate, at their expense, on the west side of the existing culvert north of 32nd Avenue South. Upon roll call vote, the motion carried unanimously.

#### **Sheyenne-Maple Flood Control Projects**

Chad Engels will set up a tour of the Sheyenne-Maple Flood Control Projects with representatives from the Corp of Engineers, the City of West Fargo, and the Water Resource District to look at silting and maintenance issues.

Bids will be opened September 14, 2011, for Sheyenne River Diversion Channel Improvements Phase V. The Sheyenne Diversion Exterior Pump Station rebid will be held later this month.

It was moved by Manager Brodshaug and seconded by Manager Jacobson to authorize the City of West Fargo to level and place crushed concrete on the inside dike of Sheyenne-Maple Flood Control District #1, north of the railroad, by the inert landfill. Upon roll call vote, the motion carried unanimously.

### **Wild Rice River Estates Bank Stabilization Project**

Dean Hornbacher and Roger Hagen discussed several options regarding the Wild Rice River Estates Bank Stabilization Project. Mr. Hagen informed the Board that the project has been submitted to the State Water Commission (SWC) for cost share and should be on the September 21, 2011, agenda. The Natural Resources Conservation Service (NRCS) will be approached for assistance through its 319 Program.

### **Resolution of Amended Policy regarding Riverbank Stabilization**

Mr. Fredricks distributed a *Resolution of Amended Policy* regarding *Riverbank Stabilization* and recommended it be approved before the Wild Rice River Estates Bank Stabilization project proceeds. Manager Brodshaug moved and Manager Jacobson seconded to adopt the *Resolution of Amended Policy* regarding *Riverbank Stabilization*. Upon roll call vote, the motion carried unanimously. A copy of the Resolution is attached to these minutes.

### **Utility Permit for T-Ray Construction Co. Inc. to install fiber optic cable under Drain #3, just north of 5th Avenue South**

Manager Brodshaug moved and Manager Jacobson seconded to approve the *Utility Permit* for T-Ray Construction Co. Inc. to install fiber optic cable under Drain #3, just north of 5th Avenue South, upon review of the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

### **Utility Permit for Dakota Carrier Network to install fiber optic cable and handholes under Drain #27 at 42nd Street South and along Drain #27 through 45th Street South**

It was moved by Manager Jacobson and seconded by Manager Brodshaug to approve the *Utility Permit* for Dakota Carrier Network to install fiber optic cable and handholes under Drain #27 at 42nd Street South and along Drain #27 through 45th Street South, upon review of the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

### **Correspondence from the West Fargo Planning Department**

The Board had no comments to submit with regard to the following correspondence from the West Fargo Planning Department:

- Geller's Third Addition
- Lot split involving Lots 7 and 8, Block 1, Burlington Fourth Addition
- Oak Ridge Second Addition
- Proposed Henning / Loberg Rezoning

The Board directed the Secretary-Treasurer to contact the West Fargo Planning Department with regards to the North Pond at the Preserve First Addition to request that they ensure that the development not threaten the integrity of the south Sheyenne-Maple Flood Control District #1 tie-back levee.

The Board directed the Secretary-Treasurer to invite the Planners for Fargo, West Fargo and Horace to the next meeting to discuss set-backs and river dike issues.

**St. Benedict's Church of Wild Rice**

Mr. Fredricks updated the Board regarding the St. Benedict's Church of Wild Rice Ring Dike Project. He has received the signed permanent easement and payment can be issued once the easement has been recorded.

**Bills**

It was moved by Manager Brodshaug and seconded by Manager Jacobson to approve payment of Checks #9970 through #9974 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Fischer, Jacobson and Brodshaug. The Chairman declared the motion passed.

**Adjournment**

There being no further business for the Board to consider, it was moved by Manager Brodshaug, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

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Thomas L. Fischer  
Chairman

ATTEST:

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Carol Harbeke Lewis  
Secretary-Treasurer